

RISK ASSESSMENT FOR RETURN TO SCHOOL POST COVID 19 – SEPTEMBER EDITION FOR RODMERSHAM SCHOOL – UPDATED 1st September 2021

Headteachers and Chairs of Governors are responsible for making decisions relating to the expansion of pupil numbers in school. The decisions made by school leaders take account of many local factors and recommendations and guidance issued by the DfE, the local authority and trusts.

This document aims to provide a simple, high-level review mapped against the DfE's Actions guidance ¹. It can usefully be undertaken with reference to KCC's Return Guidance²

SECTION 1

Public Health Guidance Actions

DfE Recommended actions	Risk/Challenge	Actions/RAG
Review of existing H+S and risk assessment that addresses the risks identified using the system of controls set out by the DfE	<ul style="list-style-type: none">Ensuring appropriate risk assessment carried out	<ul style="list-style-type: none">Document is an overhaul of existing Risk Assessment carried out for the return on the 1st of June, revised for the 1st September 2021Risk Assessment to be shared with: Staff H+S representative and all staff; Governors and Parents; as well as any individuals working on site – such as catering.Risk Assessment and return to school plan on website.The various incarnations of this risk assessment will formulate the blk of any business continuity plan.
1.PREVENTION Require people who are ill to stay at home	<ul style="list-style-type: none">Members of the school community with COVID19 potentially coming into school and spreading virus.	Everyone will be asked not to come into school if they need to self- isolate under current guidance . Regular reminders will be given about this. Flow chart has been made for all members of the school community to follow.
Ensure Guidance for dealing with symptoms are followed	<ul style="list-style-type: none">Misunderstanding and lack of clarity in following clear procedures, leads to increased risks for school community.	<ul style="list-style-type: none">Flow charts produced for all members of the school community to follow.Step by step approach to dealing with suspected symptoms and confirmed cases has been produced.Guidance to be shared with all members of the school community.

<p>Incident Arrangements How to minimise risk.</p>	<ul style="list-style-type: none"> • Risk of infection spreading within school when dealing with suspected cases. 	<ul style="list-style-type: none"> • Child showing symptoms moved to HT; s office – well ventilated area – all windows open. Toilet is also accessible at this point. • DO NOT ENTER SIGN PUT ON THE DOOR • Parents to be called immediately and child to be collected immediately. • Adult to remain with child – PPE equipment must be worn, • Child reassured • In case of adult – adult to be sent home immediately – if able to drive. If too unwell to drive adult will be required to follow guidance as above for pupils and next of kin will be called. • Room must be deep cleaned after use with normal disinfectant. • Used PPE equipment to be put into double bags – left for 72 hours and disposed of. • Persons having contact with anyone showing symptoms – must wash hands thoroughly for at least 20 seconds.
<p>2. HAND HYGIENE Clean hands thoroughly more often than usual. Robust Hand and respiratory hygiene</p>	<ul style="list-style-type: none"> • Poor hand hygiene causes spread of infection within school. 	<ul style="list-style-type: none"> • Hand sanitising stations at main entrance for parents/visitors to use. • Remind and refresh pupils' understanding of the hand washing/cleaning rules. • Hand cleaning/washing has been timetabled throughout the school day in line with the guidance which states hands must be cleaned on arrival/ before and after eating and break times – additionally we will sanitise pupil hands as children leave the classroom at the end of the day, as well as when they change rooms. Adults working in different rooms will have hand sanitiser available for pupils to use. • Hand cleaning will either be 20 secs of hand washing with soap and water or using hand sanitiser, or a combination of both. • Children will be expected to use the soap provided by the school, unless there are proven medical grounds (doctors note/letter etc) that they should not do so. In the case where children have to use their own soap, we would ask parents to provide this for us in a clearly labelled bottle. • Children will be expected to utilise the school hand sanitiser, not their own, unless there are proven medical grounds for not doing so. In the case where children have to use their own sanitiser, we would ask parents to provide this for us in a clearly labelled bottle and will need to know how effective and fast acting the alternative is. • Hand sanitiser will be at least 70% alcohol based to ensure that it is fast acting enough. • Additional hand sanitiser stations have been purchased for each classroom door to enhance the portable ones in place already. • Advertise washing to all pupils and show pupils videos of how to wash hands – spend a great deal of time when children return running through these processes. • Ensure posters are up all around the school. • Ensure staff are aware that they need to monitor use of Hand sanitiser to avoid younger children ingesting it!

3. RESPIRATORY HYGIENE Ensure Good respiratory Hygiene -Catch It , Bin It, Kill It	<ul style="list-style-type: none"> Poor respiratory hygiene results in children sneezing and coughing everywhere – potentially spreading virus. 	<ul style="list-style-type: none"> Lidded bins have already been purchased – emptied twice a day. Adults to instil into children importance of Catch It, Bin It, Kill It approach. Children to wash their hands with soap and water if they cough or sneeze. Children to cough and sneeze into sleeve not hands Staff to ensure adherence to Catch It, Bin It, Kill It is modelled and explained frequently. Staff to explain which bin should be used for what and how to try to catch coughs and sneezes and what to do.
4. MAINTAIN CLEANING REGIEME Enhanced Cleaning regime	<ul style="list-style-type: none"> Increased risk of infection/ spreading of infection. 	<ul style="list-style-type: none"> Regime will focus on frequently touched surfaces/shared areas and toilets. Additional cleaning staff to be employed to ensure cleaning regime can be implemented. Regime to be reviewed and redistributed
5. VENTILATION Good ventilation across the school is needed.	<ul style="list-style-type: none"> Increased risk of infection/spreading of infection in poorly ventilated spaces. 	<ul style="list-style-type: none"> Windows and doors to be kept open where possible.
6. TESTING, SELF ISOLATION AND COVID CASES	<ul style="list-style-type: none"> Increased risk of infection/spreading of infection if guidance is not followed. 	<ul style="list-style-type: none"> All members of the school community should follow PHE advice on when to isolate and what to do. All members of the community will be told not to come in should they have symptoms. Inline with Section 1 staff should wear PPE if in close contact with a child awaiting collection. Household should follow Stay at Home guidance for households with possible Covid infection. <p>SPECIFIC ACTION FOR PARENTS/PUPILS/STAFF</p> <ul style="list-style-type: none"> -Positive LF Test need to isolate and get a PCR test within 2 days. -T+T will contact family to let them know that the individual must isolate and they must contact school. -T+T will identify close contacts. - Children with symptoms will not be permitted to come into school. -If PCR test taken within 2 days is negative – pupil no longer needs to isolate <p>CLOSE CONTACTS</p> <ul style="list-style-type: none"> -Pupils do not need to isolate if they are a close contact – so no more bubble closures. -Close contacts expected to take a PCR test. -Pupils will not need to self isolate while waiting for results of PCR test as long as they are asymptomatic. -Pupils with symptoms or who record a positive test will need to self isolate for 10 days.

7. SCHOOL MEALS	<ul style="list-style-type: none"> Children at risk of not receiving adequate food because they are self isolating and entitled to FSM. 	<ul style="list-style-type: none"> School will liaise with parents affected to ascertain what the best way to resolve the problem might be – cheque/ food parcels/vouchers.
8. REMOTE LEARNING/SUPPORT	<ul style="list-style-type: none"> Reduced educational opportunities and low wellbeing from self isolation. 	<ul style="list-style-type: none"> Direct parents to RL Policy. Telephone parents to discuss learning. Check In with pupil and parents at least once a week.

Risk assessment completed 26th August 2021

Risks evaluated and considered at the time of the production of this document. It is important to recognise that the new era we are in is rapidly changing and as such, this risk assessment will/may undergo numerous revisions as time progresses between now and September. Additionally, dynamic risk assessments will need to continue on a daily basis.

A review of this risk assessment will be completed at the end of the 3rd week back, if not before.

If COVID numbers increase then we will revert to the stricter guidelines in line with the RA for September 2020.

Updated 26th August 2021

Signed..... Nicky McMullon Date 3.8.21